



**VOLUNTEER JOB DESCRIPTION: Mentor**  
**Reports to: Education Program Manager**

**Organization Mission**

Belong!'s mission is to demonstrate God's love in action by providing or facilitating access to services that empower and equip the underserved in our community through education, community engagement and other essential services.

**Job Summary**

Belong! mentors meet with the same student throughout the school year for 70 minutes weekly. Mentors develop relationships with students, building confidence in their academic skills and perseverance and work on the child's socio-emotional development. A typical session includes homework help, reading and math activities, and time spent getting to know each other through games and conversation.

Students are in grades K-6 and nearly all are English language learners. Most are behind grade level in reading and math and greatly benefit from our individualized attention.

**Schedule:**

One weekday afternoon (Tues, Thurs): 3:30 – 5:00 pm (includes time for tutor to prepare materials)

**Duties and Responsibilities**

- Provide continual mentoring and tutoring to the same student on a weekly basis.
- Show energy and enthusiasm for working with children.
- Be a positive role model by listening and modeling good behavior.
- Come prepared, having chosen reading and math activities to use from Belong-provided resources.
- Find opportunities to affirm and encourage your student when you are together.
- Help set up and clean up, as needed.

**Requirements:**

- Strong interest in elementary school students and helping them build confidence, advance in academics and socio-emotional development.
- An enjoyment for working with children.
- Weekly availability (except for emergencies), and able to arrive and depart on time.
- Follow our safety and policy procedures.

- Minimum age of 16.
- Background check (paid for by Belong) for adults 18 and older.

**Benefits:**

- Opportunity to interact and build relationships with fascinating and diverse elementary school age children and to transform lives.
- Snacks.
- An opportunity to join a passionate community of volunteers who are committed to Vienna and our Northern Virginia community.

**Time Commitment:**

One day per week (Tues, Thurs), 3:30 – 5:00 pm. We ask that volunteers commit for a minimum of five months, and preferably a full school year.

**Evaluation:**

Evaluation is a two-way street. We will provide feedback during your experience, and we encourage you to do the same.

To Apply:

Please fill out the [Volunteer Application](#)

Thank you for being a part of our team! We couldn't do it without you.